

AUDIT COMMITTEE FORWARD PROGRAMME 2019/20

Committee name	Audit Committee
Officer reporting	Anisha Teji, Chief Executive's Office
Papers with report	None
Ward	All

HEADLINES

This report is to enable the Audit Committee to review planned meeting dates and the forward programme.

RECOMMENDATIONS

That the Audit Committee:

1. confirms the dates for Audit Committee meetings; and
2. makes suggestions for future agenda items, working practices and / or reviews.

SUPPORTING INFORMATION

The meeting on Monday 3 February 2020 will start at 17:10.

Meetings	Room
6 February 2019	CR 6
25 April 2019	CR 5
22 July 2019	CR 4
21 October 2019	CR 4
3 February 2020	CR 4
23 April 2020	CR 5
30 July 2020	CR 5
15 October 2020	CR 5
4 February 2021	CR 3
20 April 2021	CR 6

Meeting Date	Item	Lead Officer
23 April 2020	**Private meeting with Director of Exchequer & Business Assurance Services to take place before the meeting	
	EY 2019/20 Annual Audit Plan; 2019/20 Pension Fund Audit plan	Corporate Director of Finance /Ernst & Young
	EY - Annual Grant Audit Letter	Corporate Director of Finance /Ernst & Young
	Draft Internal Audit Plan	Head of Internal Audit and Risk Assurance
	Internal Audit Progress Report 2019/20 Quarter 4 (including the 2020/21 Quarter 1 IA Plan)	Head of Internal Audit and Risk Assurance
	Counter Fraud Progress Report Quarter 4 2019/20	Director of Exchequer & Business Assurance Services
	2019/20 Q3 Corporate Risk Register - Part II	Director of Exchequer & Business Assurance Services
	Audit Committee Forward Programme	Democratic Services

Meeting Date	Item	Lead Officer
30 July 2020	*Private meeting with the Corporate Director of Finance to take place before the meeting	
	Approval of the 2019/20 Statement of Accounts and External Audit Report on the Audit for the year ended 31 March 2020	Corporate Director of Finance /Ernst & Young
	External Audit Report on the Pension Fund Annual Report and Accounts 2019/20	Ernst & Young
	Internal Audit Charter 2019/20	Head of Internal Audit and Risk Assurance
	Annual Internal Audit Report and Opinion Statement 2019/20	Head of Internal Audit and Risk Assurance
	Internal Audit Progress Report Quarter 1 2020/21 (incl the Quarter 2 2020/21 Internal Audit Plan	Head of Internal Audit and Risk Assurance
	Counter Fraud Progress Report Quarter 1 2020/21	Director of Exchequer & Business Assurance Services
	Quarter 4 2019/20 Corporate Risk Register - Part II	Director of Exchequer & Business Assurance Services
	Annual Counter Fraud Report 2019/20	Director of Exchequer & Business Assurance Services
	Audit Committee Forward Programme	Democratic Services

Meeting Date	Item	Lead Officer
15 October 2020	*Private meeting with External Audit (Ernst & Young) to take place before the meeting	
	Annual Review of the Effectiveness of Internal Audit 2018/19	Director of Exchequer & Business Assurance Services
	External Audit Annual Audit Letter 19/20	Corporate Director of Finance /Ernst & Young
	Internal Audit Progress Report Quarter 2 2020/21 (incl the Quarter 3 2020/21 Internal Audit Plan)	Head of Internal Audit and Risk Assurance
	Counter Fraud Progress Report Quarter 2 2020/21	Director of Exchequer & Business Assurance Services
	Audit Committee Annual Report	Director of Exchequer & Business Assurance Services
	Annual Review of the Effectiveness of the Audit Committee 2019/20	Director of Exchequer & Business Assurance Services
	2020/21 Q1 Corporate Risk Register - Part II	Director of Exchequer & Business Assurance Services
	Annual Risk Management Report 2019/20	Director of Exchequer & Business Assurance Services
	Audit Committee Forward Programme	Democratic Services